



CITY OF AVON

36080 Chester Road · Avon, OH 44011 · Phone (440) 937-7800 · Fax (440) 937-7824 · www.cityofavon.com

City of Avon

Landmarks Preservation Commission Permit Application

Note: Owner, applicant or authorized agent must appear at commission meeting. If a contractor or other agent represents the owner, written owner's authorization must be presented to the Chairperson of the Commission.

Date: _____ L. P. C. Meeting Date: _____

Site Address: _____

Applicant or Agent: _____ Phone: _____

Property Owner: _____ Phone: _____

Property Owner Address: _____

Nature of Request: _____

Specific Approval Requested

☐ Demolition of a designated landmark

Certificate of Appropriateness

☐ Granted

☐ Denied

☐ Granted with Conditions

Conditions

LPC Printed Name

Signed for Landmark Preservation Chair,

Date: _____

Applicant Printed Name

Signature of Applicant,

Date: _____



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CHECKLIST FOR APPLICANTS APPEARING BEFORE THE AVON LANDMARKS PRESERVATION COMMISSION

The following must be provided by Noon, 10 days prior to meeting date

- A. Site of Plot Plan (may be in sketch form)
 - 1. show location of primary building and secondary structures
 - 2. show major trees and other landscaping, plus drives and major walks
 - 3. include all pertinent facts of all adjacent properties
- B. Floor Plans (for additions or for new structures)
- C. Elevation drawings to scale and color photographs of the existing conditions
 - 1. front, side and rear view of the building should be shown
 - 2. include adjacent structures and outbuildings such as garages and barns
 - 3. provide samples of exterior materials and their colors (siding, etc.)
- D. Provide drawings or product information on the following:
 - 1. signage and/or graphics
 - 2. exterior lighting
 - 3. landscaping
- E. Photos of the Property (up to 10 photos)

Be prepared to describe, illustrate and support the following items at your appearance before the Commission:

- A. Design concept such as function, style and character
- B. Design relationship with adjacent buildings and the streetscape

The commission will appreciate applications that are as complete as possible. Your application will proceed more smoothly if you provide these materials to the fullest extent possible. Incomplete submissions that lack basic information such as photographs, plans, site plans, etc., may be tabled by the Commission pending receipt of these items at their next meeting.