

RESOLUTION NO. R-2-26

A RESOLUTION APPOINTING AN AUTHORIZED DESIGNEE FOR THE ELECTED OFFICIALS OF THE CITY OF AVON, OHIO, TO ATTEND THE REQUIRED STATE SUNSHINE LAW CERTIFICATION TRAINING, AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio Revised Code requires all elected officials in the State of Ohio or their authorized designees to complete a three-hour certification training program on Ohio's Public Records Act and Open Meetings Act during each elected term of office; and

WHEREAS, said training is intended to ensure that public officials are properly informed of their statutory obligations regarding access to public records and the conduct of meetings open to the public; and

WHEREAS, the Ohio Revised Code §149.43(E) authorizes elected officials to designate a city employee to fulfill this training requirement on their behalf; and

WHEREAS, the Mayor and City Council of the City of Avon desire to designate the Clerk of Council to attend such training as its authorized designee.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

SECTION 1 - That **Barbara Brooks, Clerk of Council**, is hereby appointed as the authorized designee of the Mayor and City Council members to attend the required Public Records Act and Open Meetings Act certification training pursuant to Ohio Revised Code Sections 109.43(B) and 149.43(E)(1).

SECTION 2 - That the completion of such training by the Clerk of Council shall satisfy the statutory training requirements for the Mayor and City Council Members for their current terms of office.

SECTION 3 - That the Clerk of Council is hereby authorized and directed to submit the required designee documentation to the Ohio Attorney General's Office upon completion of the training, in accordance with procedures established by the Attorney General.

SECTION 4 - That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 5 - That this Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, and safety, of the citizens of the City of Avon, Ohio, the immediate emergency being the need to attend said training as early as possible

Resolution R-2-26 (Con't)

in each public official's term of office; therefore, this ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

PASSED: January 12, 2026

DATE SIGNED: January 12, 2026

By: Brian Fischer
Brian Fischer, President of Council

DATE APPROVED BY THE MAYOR: January 13, 2026

Bryan K. Jensen
Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

John A. Gasior
John A. Gasior, Law Director

ATTEST:

Barbara Brooks
Barbara Brooks
Clerk of Council

POSTED:

In Five Places as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director

I, Barbara J. Brooks, Clerk of the Council of the City of Avon, Ohio, hereby certify this document to be a true and exact copy of Resolution No. R-2-26, passed by the Council of said City on January 12, 2026.

IN WITNESS WHEREOF, I have on this 13th day of January 2026, affixed my signature and official seal.

Barbara J. Brooks
Barbara J. Brooks, Clerk of the Council
of the City of Avon, Ohio