

**MINUTES OF MEETING
AVON CIVIL SERVICE COMMISSION
Held Monday, May 4, 2026**

AVON CITY HALL

CALL TO ORDER

The meeting was called to order at 10:09 A.M. by Pete Kratt, Chairman of the Civil Service Commission.

ROLL CALL

Present: Chairman Peter Kratt and Commissioners Alan Wojciechowski and Bill Greaney

In attendance: Police Chief Daniel Fischbach, Fire Chief David Swope, Safety Service Director Duane Streator, Law Director John Gasior, and Recording Secretary Diane Szlempa

Absent: None

ADDITIONS/DELETIONS TO AGENDA:

Mr. Kratt asked if there were any additions or deletions to today's agenda, there were none.

APPROVE MINUTES OF MEETING OF 4/6/2026:

Mr. Wojciechowski made a motion to approve the minutes from the meeting of April 6, 2026. Mr. Greaney seconded, and the motion passed 3-0.

ACTION ITEMS:

To consider approval of a Firefighter / Paramedic Entrance Exam

Chief Swope stated that the list on record has expired and there is a vacancy in the department. As in the past, the test will be given by the Ohio Fire Chiefs Association scheduled for Saturday June 6th, 2026. The applicants must have their agility test completed, certified firefighter II certification and be a registered paramedic at the time of appoint into the position. Chief would like to request a special meeting the week following the test, depending on when the results are returned, in order to get the new list approved and start the hiring process. Mr. Gasior inquired as to whether the test was budgeted for this year. The chief confirmed that it was not planned in the budget but reiterated that there is a current opening.

Mr. Greaney made a motion to approve a Firefighter /Paramedic Entrance Exam. Mr. Wojciechowski seconded, and the motion passed unanimously 3-0.

Any additional comments from the audience?

Mr. Greaney asked Chief Swope if he foresees any other retirements in 2026. The chief does not know of any retirements this year.

NEXT MEETING DATE:

Mr. Kratt asked Chief Swope when he was looking to have a special meeting to approve the list since Ms. Szlempa was not going to be available. Chief asked if there was any other option than Ms. Szlempa being there. Mr. Gasior stated that a meeting could be held, but it would be beneficial for Ms. Szlempa to be there. Mr. Greaney questioned the chief as to the urgency of certifying the list other than hiring for this position. Chief stated that it was only for this hire since one of the shifts is down a person. The department cannot start any hiring process until after the list is certified. Mr. Gasior asked when Ms. Szlempa would be on vacation. She stated that Friday June 12 and the week after, returning on June 22. Mr. Gasior asked the commission to check their schedules for Thursday June 11 and the week of June 22, just in case. The commissioners stated that they would have to check their schedules. Mr. Gasior stated that coverage for the meeting could be available, but because Ms. Szlempa is involved in the whole process, it would not make sense not to have her at the meeting. Also, meetings need to have at least a 24-hour notice period. It was determined that we will wait and see when the results are received and information is reviewed.

Next regular meeting is set for Monday, June 1, 2026, at 10:00 A.M

ADJOURN:

Following a unanimous vote, today's meeting was adjourned at 10:18 A.M.

PASSED: _____

SIGNED BY: _____

Peter Kratt, Chairman

ATTEST: _____

Diane Szlempa, Recording Secretary

Cc: John Gasior
Safety Director Duane Streater
Chief Fischbach
Chief Swope
Diane Szlempa