



CITY OF AVON

Building Department

36080 Chester Road · Avon, OH 44011 · Phone (440) 937-7811 · Fax (440) 937-7824 · www.cityofavon.com

FINISHED BASEMENT PERMIT GUIDELINES

Building Permit Fees:

Plan Examination Review Fee \$75.00 plus \$.25 per square foot

+\$25.00 Occupancy fee

+Total of above items times 1% equals total permit fee (Ordinance 111-10)

1. Building permits are required for all construction work necessary to finish a basement. Electrical, plumbing, and HVAC are included in the finished basement permit.
2. All work to be performed in conjunction with the provisions of 2013 Residential Code of Ohio and 2014 NEC (National Electric Code).
3. Work not being done by the homeowner must be done by a registered contractor. Any mechanical work being done by a contractor requires the contractor to be registered and licensed.

Permit Application

Complete permit application form with all pertinent information, including the estimate cost of the proposed project.

Construction Drawing Requirements

Two (2) complete sets of drawings, drawn to scale, including the following information:

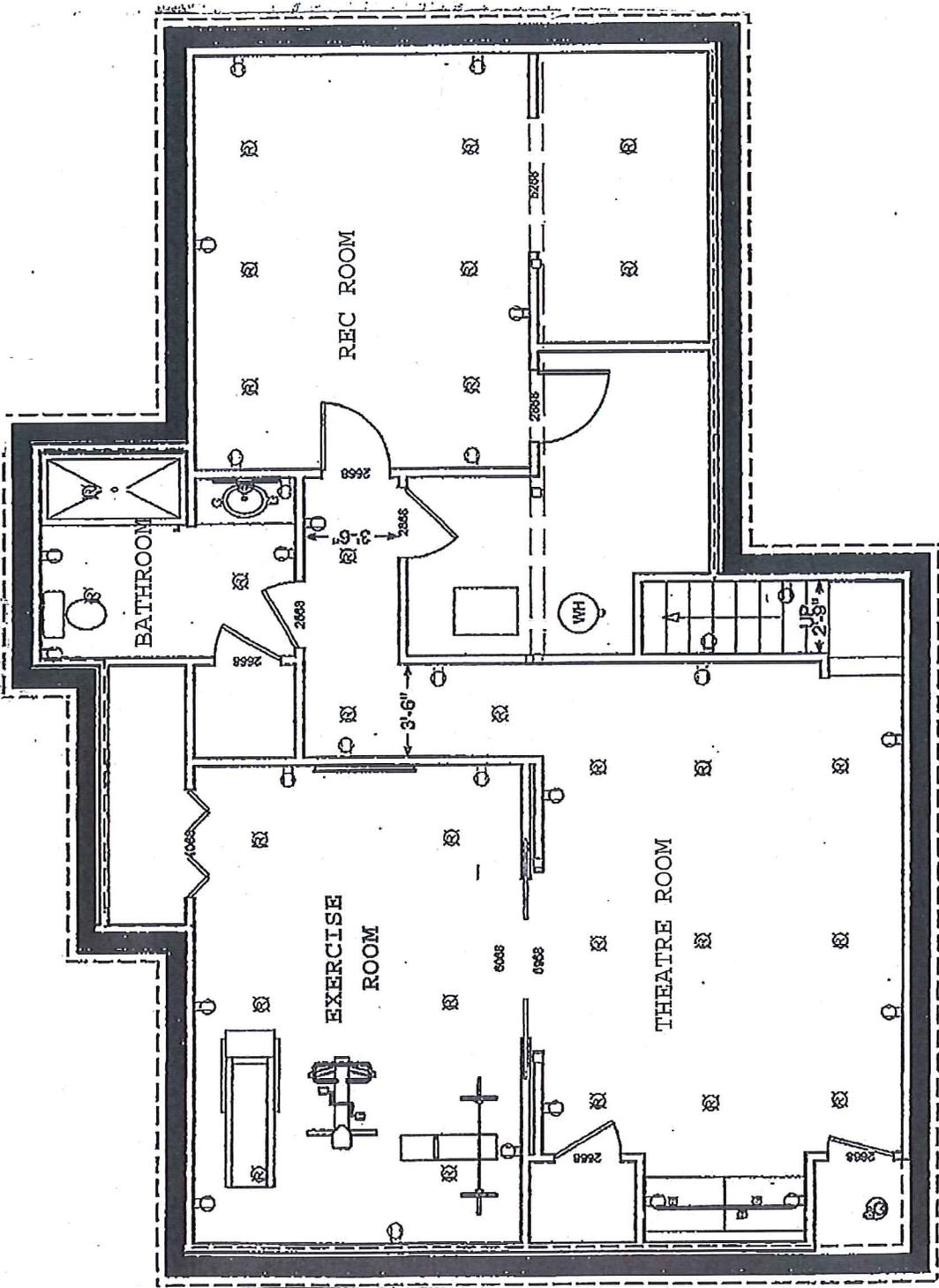
1. Floor plan showing - layout of proposed rooms, w/ dimensions and room use **(include electrical and plumbing details and ceiling heights)** (see example)
2. Finished basement wall section (see example)

Inspections

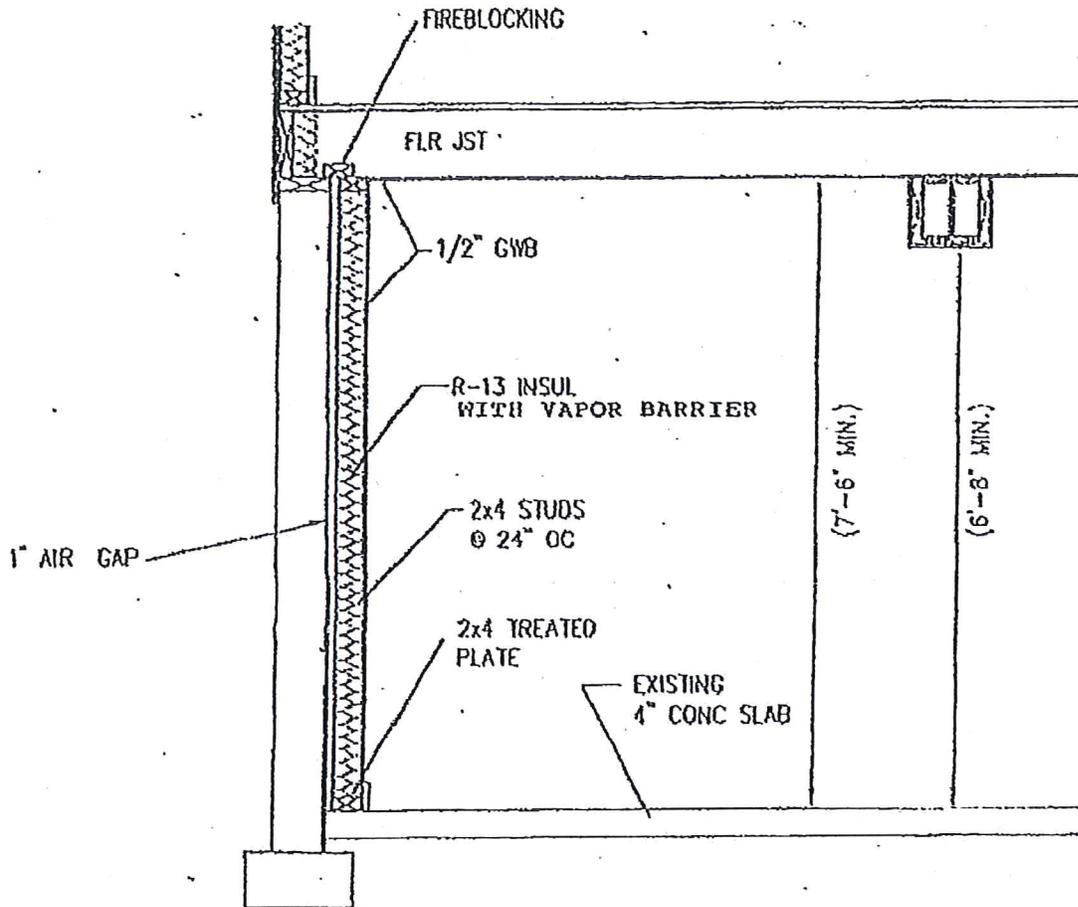
Approved plans and paperwork ***must*** be on site for all inspections.

The following inspections are required:

1. Rough plumbing and rough gas piping, if applicable
2. Rough electric
3. Rough HVAC
4. Rough frame ***note:*** frame inspection will not pass until all mechanicals are approved
5. Insulation
6. Drywall
7. Final



FINISHED BASEMENT FLOOR DETAIL EXAMPLE



FINISHED BASEMENT WALL SECTION 1/2" = 1'-0"

Habitable spaces created in existing basement shall be permitted to have ceiling heights of not less than 6 feet 8 inches. Obstructions (example: under beams, girders, ducts) may project to within 6 feet 4 inches of the basement floor.