

ORDINANCE NO. 62-16

AN ORDINANCE AMENDING §256.04 AND §256.98 OF THE CODIFIED ORDINANCES OF THE CITY OF AVON TO ABOLISH THE FULL-TIME, UNCLASSIFIED POSITIONS OF FINANCE CLERK 2, METER TECHNICIAN AND UTILITY BILLING CLERK 2 AND DECLARING AN EMERGENCY

WHEREAS, Avon Codified Ordinance §256.04 sets forth the Classified and Unclassified positions of employment within the City and §256.98 sets forth the Classification Specifications for each of these various positions; and

WHEREAS, the Administration has recommended abolishing three (3) positions from the Classified and Unclassified list contained in ACO §256.04 and removal of their respective Classification Specifications set forth in ACO §256.98 as these positions are no longer needed and are not presently filled by anyone; and

WHEREAS, the City and their Labor-Management consultant, Clemans-Nelson, met with representatives from the American Federation of State, County and Municipal Employees (AFSCME Local 277) in the Fall of 2015 during collective bargaining meetings and presented the reasons for abolishing these positions; and

WHEREAS, the City's consultant sent a letter to AFSCME Local 277 explaining the reasons for abolishing these three (3) positions, viz., that the Finance Clerk 2 duties were incorporated into the Confidential/Management position of Finance Specialist (January, 2015); that the Meter Technician duties were returned to the Water and Sewer Line Maintenance classification; and that the duties of Utility Billing Clerk 2 have flattened and are being performed by the Utility Billing Clerk 1; and

WHEREAS, Council, after reviewing the recommendation of the Administration finds the goal of the Administration to streamline the Administrative jobs for more efficiency and cost savings to be in the best interests of the health, safety and welfare of the citizens of Avon.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF AVON, LORAIN COUNTY, OHIO:

Section 1 - That Section 256.04 which currently reads as follows:

256.04 CLASSIFIED AND UNCLASSIFIED POSITIONS

- ** Director of Law
- * Clerk of Council
- ** Assistant Clerk of Council
- * Mayor's Secretary
- ** Treasurer
- * Director of Finance
- *†† Assistant Finance Director

Ordinance No. 62-16 (Con't)

- ** Human Resources/Finance Specialist
- ** Human Resources Specialist
- * Technology/Communications Coordinator
- Information Technology Technician
- Information Technology Technician - In Training
- Finance Clerk 2
- Finance Clerk 1
- Cash Receipts Clerk
- ** Income Tax Compliance Officer
- ** Temporary Summer Intern
- ** Temporary Seasonal Employee
- ** Seasonal Recreation Specialist
- ** Seasonal Program Specialist
- * Senior Center Coordinator
- ** Senior Center Activity Planner
- ** Senior Center Transit Driver
- ** Senior Center Transit Scheduler
- ** Planning Coordinator
- * Economic Development Coordinator/
Assistant Planning Coordinator
- ** ADA Coordinator
- ** Clerk of Courts
- Clerk/Secretary
- ** Community Center Coordinator
- ** General Clerk
- Facilities Maintenance Worker
- ** Facilities Maintenance Worker
- * Director of Parks
- ** Recreation Coordinator
- Parks Maintenance Worker
- ** Parks Worker 2
- ** Parks Worker 1
- ** Aquatics Coordinator
- ** Seasonal Pool Manager
- ** Seasonal Pool Supervisor
- ** Seasonal Pool Technician
- ** Seasonal Lifeguard
- ** Seasonal Cashier
- * Director of Public Service
- * Superintendent of Streets
- * Traffic Signal/Electrical Manager
- Street Crew Leader

Ordinance No. 62-16 (Con't)

Equipment Operator 2
Equipment Operator 1
Laborer
** Laborer
*† Superintendent of Utilities
* Superintendent-in-Training/Public Utilities
* Administrative Assistant to the Superintendent of Utilities
Assistant Superintendent of Utilities
Utilities Crew Leader
Water and Sewerline Maintenance Worker
Meter Technician
Utilities Billing Clerk 2
Utilities Billing Clerk 1
* City Engineer
** Project Manager
** Director of Public Safety
* Chief Building Official
* Building Inspector (Certified)
* Building Inspector (Non-Certified)
* Zoning Enforcement Officer
Police Chief
Police Captain
Administrative Assistant to the Police Chief
Police Lieutenant
Police Sergeant
Police Officer
** Police Officer
** School Resource Officer
* School Resource/Crime Prevention Officer
Communications Manager - Police Department
Police Dispatcher
** Police Dispatcher
** Animal Care and Control Officer
Fire Chief
Assistant Fire Chief
Fire Captain/Paramedic
Fire Lieutenant/Paramedic
Firefighter/Paramedic
** Intermittent Firefighter/Paramedic
* Administrative Assistant/Dispatcher
††† Secretary/Fire Dispatcher

Ordinance No. 62-16 (Con't)

- * Denotes unclassified full-time employee
- ** Denotes unclassified part-time employee
- No asterisk denotes classified employee
- † This position shall remain classified until vacated by Dave Conrad
- †† This position shall remain classified until vacated by June Mitchell
- ††† This position shall remain until December 1, 2014 when it will be effectively abolished.

(Ord. 127-91. Passed 12-23-91; Ord. 168-95. Passed 11-20-95; Ord. 86-96. Passed 6-10-96; Ord. 93-97. Passed 5-27-97; Ord. 94-97. Passed 5-27-97; Ord. 185-00. Passed 1-22-01; Ord. 96-01. Passed 6-25-01; Ord. 6-03. Passed 1-27-03; Ord. 74-05. Passed 6-27-05; Ord. 141-06. Passed 11-13-06; Ord. 99-07. Passed 7-9-07; Ord. 69-08. Passed 6-23-08; Ord. 16-09. Passed 2-9-09; Ord. 17-09. Passed 2-9-09; Ord. 93-09. Passed 6-22-09; Ord. 130-09. Passed 11-23-09; Ord. 1-10. Passed 1-4-10; Ord. 20-10. Passed 3-8-10; Ord. 88-10. Passed 9-27-10; Ord. 39-11. Passed 4-25-11; Ord. 49-11. Passed 5-9-11; Ord. 118-11. Passed 12-12-11; Ord. 119-11. Passed 12-12-11; Ord. 42-12. Passed 5-14-12; Ord. 86-12. Passed 8-13-12; Ord. 32-13. Passed 3-25-13; Ord. 66-13. Passed 5-28-13; Ord. 79-13. Passed 6-10-13; Ord. 24-14. Passed 2-24-14; Ord. 46-14. Passed 4-18-14; Ord. 51-14. Passed 5-12-14; Ord. 53-14. Passed 5-12-14; Ord. 55-14. Passed 5-12-14; Ord. 68-14. Passed 6-9-14; Ord. 81-14. Passed 7-14-14; Ord. 109-14. Passed 9-8-14; Ord. 132-14. Passed 11-3-14; Ord. 151-14. Passed 12-22-14; Ord. 11-15. Passed 1-26-15; Ord. 30-15. Passed 3-23-15; Ord. 31-15. Passed 3-23-15; Ord. 32-15. Passed 3-23-15; Ord. 33-15. Passed 3-23-15; Ord. 34-15. Passed 3-23-15; Ord. 85-15. Passed 6-22-15; Ord. 87-15. Passed 6-22-15; Ord. 95-15. Passed 7-13-15; Ord. 153-15. Passed 12-14-15; Ord. 33-16. Passed 3-14-16.)

Shall be amended to read as follows: (New language in bold print)

256.04 CLASSIFIED AND UNCLASSIFIED POSITIONS

- ** Director of Law
- * Clerk of Council
- ** Assistant Clerk of Council
- * Mayor's Secretary
- ** Treasurer
- * Director of Finance
- *†† Assistant Finance Director
- ** Human Resources/Finance Specialist
- ** Human Resources Specialist
- * Technology/Communications Coordinator
- Information Technology Technician
- Information Technology Technician - In Training
- ~~Finance Clerk 2~~
- Finance Clerk 1

Ordinance No. 62-16 (Con't)

- Cash Receipts Clerk
- ** Income Tax Compliance Officer
- ** Temporary Summer Intern
- ** Temporary Seasonal Employee
- ** Seasonal Recreation Specialist
- ** Seasonal Program Specialist
- * Senior Center Coordinator
- ** Senior Center Activity Planner
- ** Senior Center Transit Driver
- ** Senior Center Transit Scheduler
- ** Planning Coordinator
- * Economic Development Coordinator/
Assistant Planning Coordinator
- ** ADA Coordinator
- ** Clerk of Courts
Clerk/Secretary
- ** Community Center Coordinator
- ** General Clerk
Facilities Maintenance Worker
- ** Facilities Maintenance Worker
- * Director of Parks
- ** Recreation Coordinator
Parks Maintenance Worker
- ** Parks Worker 2
- ** Parks Worker 1
- ** Aquatics Coordinator
- ** Seasonal Pool Manager
- ** Seasonal Pool Supervisor
- ** Seasonal Pool Technician
- ** Seasonal Lifeguard
- ** Seasonal Cashier
- * Director of Public Service
- * Superintendent of Streets
- * Traffic Signal/Electrical Manager
Street Crew Leader
Equipment Operator 2
Equipment Operator 1
Laborer
- ** Laborer
- *† Superintendent of Utilities
- * Superintendent-in-Training/Public Utilities
- * Administrative Assistant to the Superintendent of Utilities

Ordinance No. 62-16 (Con't)

- Assistant Superintendent of Utilities
- Utilities Crew Leader
- Water and Sewerline Maintenance Worker
- ~~Meter Technician~~
- ~~Utilities Billing Clerk 2~~
- Utilities Billing Clerk 1
- * City Engineer
- ** Project Manager
- ** Director of Public Safety
- * Chief Building Official
- * Building Inspector (Certified)
- * Building Inspector (Non-Certified)
- * Zoning Enforcement Officer
- Police Chief
- Police Captain
- Administrative Assistant to the Police Chief
- Police Lieutenant
- Police Sergeant
- Police Officer
- ** Police Officer
- ** School Resource Officer
- * School Resource/Crime Prevention Officer
- Communications Manager - Police Department
- Police Dispatcher
- ** Police Dispatcher
- ** Animal Care and Control Officer
- Fire Chief
- Assistant Fire Chief
- Fire Captain/Paramedic
- Fire Lieutenant/Paramedic
- Firefighter/Paramedic
- ** Intermittent Firefighter/Paramedic
- * Administrative Assistant/Dispatcher
- ††† Secretary/Fire Dispatcher

- * Denotes unclassified full-time employee
- ** Denotes unclassified part-time employee
- No asterisk denotes classified employee
- † This position shall remain classified until vacated by Dave Conrad
- †† This position shall remain classified until vacated by June Mitchell
- ††† This position shall remain until December 1, 2014 when it will be effectively abolished.

Ordinance No. 62-16 (Con't)

(Ord. 127-91. Passed 12-23-91; Ord. 168-95. Passed 11-20-95; Ord. 86-96. Passed 6-10-96; Ord. 93-97. Passed 5-27-97; Ord. 94-97. Passed 5-27-97; Ord. 185-00. Passed 1-22-01; Ord. 96-01. Passed 6-25-01; Ord. 6-03. Passed 1-27-03; Ord. 74-05. Passed 6-27-05; Ord. 141-06. Passed 11-13-06; Ord. 99-07. Passed 7-9-07; Ord. 69-08. Passed 6-23-08; Ord. 16-09. Passed 2-9-09; Ord. 17-09. Passed 2-9-09; Ord. 93-09. Passed 6-22-09; Ord. 130-09. Passed 11-23-09; Ord. 1-10. Passed 1-4-10; Ord. 20-10. Passed 3-8-10; Ord. 88-10. Passed 9-27-10; Ord. 39-11. Passed 4-25-11; Ord. 49-11. Passed 5-9-11; Ord. 118-11. Passed 12-12-11; Ord. 119-11. Passed 12-12-11; Ord. 42-12. Passed 5-14-12; Ord. 86-12. Passed 8-13-12; Ord. 32-13. Passed 3-25-13; Ord. 66-13. Passed 5-28-13; Ord. 79-13. Passed 6-10-13; Ord. 24-14. Passed 2-24-14; Ord. 46-14. Passed 4-18-14; Ord. 51-14. Passed 5-12-14; Ord. 53-14. Passed 5-12-14; Ord. 55-14. Passed 5-12-14; Ord. 68-14. Passed 6-9-14; Ord. 81-14. Passed 7-14-14; Ord. 109-14. Passed 9-8-14; Ord. 132-14. Passed 11-3-14; Ord. 151-14. Passed 12-22-14; Ord. 11-15. Passed 1-26-15; Ord. 30-15. Passed 3-23-15; Ord. 31-15. Passed 3-23-15; Ord. 32-15. Passed 3-23-15; Ord. 33-15. Passed 3-23-15; Ord. 34-15. Passed 3-23-15; Ord. 85-15. Passed 6-22-15; Ord. 87-15. Passed 6-22-15; Ord. 95-15. Passed 7-13-15; Ord. 153-15. Passed 12-14-15; Ord. 33-16. Passed 3-14-16.)

Section 2 - The Codifier is hereby instructed to eliminate the classification specifications for the positions of Finance Clerk 2, Meter Technician and Utilities Billing Clerk 2 effective immediately upon passage of this Ordinance.

Section 3 - That it is found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 4 - That this Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety and welfare of the citizens of the City of Avon, the immediate emergency being the necessity to abolish three full-time unclassified positions, viz., the Finance Clerk 2, Meter Technician and Utilities Billing Clerk 2; therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

PASSED: _____ DATE SIGNED: _____

By: _____
Craig L. Witherspoon, Council President

Ordinance No. 62-16 (Con't)

APPROVED BY THE MAYOR: _____

Bryan K. Jensen, Mayor

APPROVED AS TO FORM:

John A. Gasior, Law Director

ATTEST:

Ellen R. Young, Clerk of Council

POSTED: _____

In Five Places as
Provided by Council

Prepared by:
John A. Gasior, Esq.
Law Director