

**Minutes of the Meeting of the Landmarks Preservation Commission
Held in the Caucus Room of the Municipal Building
On Wednesday, October 12, 2016**

The Chairman, Joe Richvalsky, called the meeting to order at 7:00 P.M.

Roll Call:

Members: Present – Chairman, Joe Richvalsky; Vice Chairman, Ralph White; Lois Shinko, Clint Gault (arrived shortly after roll call)

Guests: Terri Czap, Media Relations, City of Avon

Approval of the Minutes of the Meeting of Wednesday, September 14, 2016

A motion was made by Mr. White and seconded by Ms. Shinko to dispense with the reading of the minutes of the meeting of Wednesday, September 14, 2016, and approve said minutes as published, and the vote was all ayes.

LPC Project Committees

Landmarks Nominations

Ms. Shinko reported that owners of the properties being nominated had not responded and she asked if she should fill in the applications. She felt that maybe the application scares people because it must be signed and be presented at a meeting. Mr. Richvalsky asked Mr. Gault if he could help Ms. Shinko get the applications filled out for the Dairy Treat and the barn on French Creek Road that had been moved to Avon and Mr. Gault agreed. Mr. Richvalsky said to remember that the LPC can nominate properties; we can put them on the list and send them a notice of award and then it is up to them to accept it or not. But if we think it is valuable and we want to nominate it, then we will. He asked Ms. Shinko if they had contact names and addresses for the properties. He said that Ms. Shinko could get the information to Mr. Gault and he would fill out the applications. Also, either Ms. Shinko or Mr. Gault would need to obtain a black and white photo or image of the properties and parcel numbers, if possible. He asked if there were any other nominations and Ms. Shinko mentioned the gentleman kind of across the street who moved a big barn and made it into an addition to his house and it is beautiful, with the big beams and everything.

Landmarks Award Committee

Mr. White stated that he has one award this month and that is for the historic property at 33065 Detroit Road, Stone Eagle Farm. Mr. White said that he changed the format a little bit, giving acknowledgement to the property as a sandstone Greek Revival and then also mentioning the businesses that were there, utilizing historic structures for means of commerce. Mr. White said so he did change the format a bit and felt that it was good to make each award unique.

History Walk Committee

Mr. Richvalsky stated that the History Walk Committee met and he will meet with Matt Smith this weekend to go through every board for the Walk and assign the images to each. Ms. Czap said that

today she met with Jamie Schwarzburg, the landscape architect who is being hired by the City, and who is helping us create an overall plan for the playground area near the History Walk. She also spoke to Service Director Mike Farmer who asked her about when we could expect to install the boards. The playground piece that we are going to be developing first has to be done in November of next year but the Mayor asked Ms. Schwarzburg to keep in mind the History Walk in terms of the architecture of the entire space. Ms. Czup said that Ms. Schwarzburg is getting back to her on all that and we will have an even clearer picture on what this might look like. Also, Mr. Farmer says that we cannot pour concrete after the 15th, so we are probably looking at installation this spring.

New Committees

Mr. Richvalsky asked if there were any new committees to be formed. If someone has an idea for something and wants to create a committee, that does not mean that person has to run it; it can be run by someone outside of this room. The whole point of a committee is that they run projects and we review the work.

Ms. Czup said she knows that Mr. White and the Mayor spoke about getting the photography completed and Mr. White said that he has already started on that. Ms. Czup stated that she thought something should be looked at to categorize these photos and get them on the website and also to really work on the website. She is asking for old photos in the newsletter, asking that people bring them in, we will scan them and return them. Mr. Richvalsky said he heard three separate things there and will just call them committees for the moment: an archives committee, a website project (someone to manage getting current information on the website), and then the historic photo committee where it is related to the archives committee but it is really about getting new historic photos. Mr. White stated that if people bring in photos, he can follow up by taking them to be scanned and picking them up. He is already doing that. He added that they called him today and the first round of digital stuff is done and he will pick it up Friday. There are no prints; it will all be digital and that is the whole idea for this. He said that there is a lot that is done because he took in the original slide presentation of the history of Avon that the Historical Society did in 1974, and it goes back to the pioneers. There are some good greenhouse pictures, old farm pictures, and of course all the old homes. Ms. Czup said, yes, that is the start of it but then somebody has got to put it all together in a meaningful context, some kind of a file so that we can access it. We need to talk with Aaron Jenkins, the City's IT person. Mr. Gault felt that it would be great to tie it all into the History Walk because then it makes the Walk more meaningful as people could go to the board with the information about their house, and then could go to the website to find out more. Mr. Richvalsky asked Ms. Czup if she would pursue finding somebody to own this project and Ms. Czup said she would first talk to Aaron Jenkins.

Mr. Richvalsky asked Ms. Czup if it would be possible to state in the newsletter that the LPC is looking for people who are interested in history and might volunteer for these projects. Ms. Czup said that Mr. Richvalsky should tell her what he is looking for and she would write it up for the newsletter to include with other topics about the History Walk. She asked Mr. White if he would want her to also state that the Historical Society is looking for new members and Mr. White said they are always looking for new members.

Additional Reports and Comments

Mr. Richvalsky noted that his term on the LPC expires December 31st and asked if the other members of the Commission knew when they were supposed to be reappointed. He said that he has a list at home and can look it up. Mr. White suggested that Mr. Richvalsky bring everyone up to date at the next meeting.

Mr. White reported that Mr. Hricovec, who was here for a demolition permit twice and was going to tear down and pay the fine, has changed his mind and they are now going to remodel it and build an addition and use it as part of the house. Mr. Richvalsky said that was terrific.

Date of Next Meeting

Mr. Richvalsky stated that the next meeting of the Landmarks Preservation Commission would be held on Wednesday, November 9, 2016, at 7:00 P.M.

Adjourn

A motion was made by Mr. Gault and seconded by Mr. White to adjourn the meeting and the vote was all ayes.

Transcribed by Gail Hayden, Assistant Clerk of Council

