

**MINUTES OF MEETING**  
**AVON CIVIL SERVICE COMMISSION**  
**HELD MONDAY OCTOBER 3, 2016**  
**AVON CITY HALL**

**CALL TO ORDER**

The meeting was called to order at 10:00 A.M. by Peter Kratt, Chairman of the Civil Service Commission.

**ROLL CALL**

Present: Chairman Peter Kratt and Commissioners Tony Sarraino and Alan Wojciechowski.

In attendance: H.R. Specialist Tania Gray, Recording Secretary.

**ADDITIONS/DELETIONS TO AGENDA:**

Mr. Sarraino made a motion to accept the agenda as published. Following a second by Mr. Wojciechowski, the vote was: All Aye.

**APPROVE MINUTES OF MEETINGS OF 9/6/2016:**

Mr. Wojciechowski made a motion to accept the minutes of the meeting of September 6, 2016 as written. After a second by Mr. Sarraino, the vote was: All Aye.

**ACTION/DISCUSSION ITEMS:**

**Accept updated eligibility lists for Clerical and Laborer-**

Tania Gray stated that on the labor list, ten applications were taken off and two were added. From those ten applicants taken off two were hired full-time with the City. On the clerical list, five applications were taken off and fifty were added. Two out of the five applicants taken off were hired full-time with the City. Mr. Sarraino made a motion that the updated list for laborer be accepted. His motion was seconded by Mr. Wojciechowski and the vote was: All Aye. Mr. Sarraino make a motion that the updated list for clerical be accepted. His motion was seconded by Mr. Wojciechowski and the vote was: All Aye.

**CHAIRMAN'S COMMENTS:**

None

**GENERAL COMMENTS**

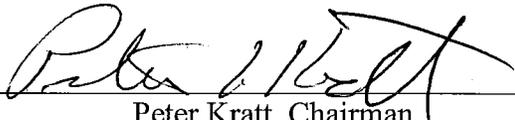
Ms. Gray advised the commission the police entrance exam will be held on November 12, 2016.

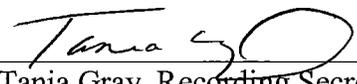
**NEXT MEETING DATE:**

The next meeting has been scheduled for Monday, November 7 at 10:00 A.M.

**ADJOURN:**

Following a unanimous vote, today's meeting was adjourned at 10:20 A.M.

**PASSED:** 11/7/16      **SIGNED BY:**   
Peter Kratt, Chairman

**ATTEST:**   
Tania Gray, Recording Secretary

- C: John Gasior
- Chief Bosley
- Chief Root
- Tania Gray