

**Minutes of the Meeting of the Service Committee  
Held in the Caucus Room of the Municipal Building  
On Monday, March 21, 2016 at 7:00 P.M.**

**Service Committee Members Present:**

Chairman, Ward 1 Councilman Bob Butkowski  
Ward 3 Councilwoman Mary Berges; Ward 4 Councilman Dan Urban

**Others in Attendance:**

Mayor Bryan Jensen; Service Director Mike Farmer; Zoning Enforcement Officer Rick Schneider; Law Director John Gasior; Ward 2 Councilman Dennis McBride; Councilwoman-at-Large Tammy Holtzmeier; Citizens Scott Radcliffe, Peter Kratt, Jerry Karp, Ed Bradac, and Bruce Klingshirn; Economic Development/Planning Coordinator Pam Fechter

The Chairman, Bob Butkowski, called the meeting to order at 7:00 P.M.

**2016 Sidewalk Program**

Mayor Jensen stated that each year we try to take a section of the City that we want to get accomplished with sidewalks. Last year we had hoped to get the pool area done along Rt. 83. That did not happen because of some drainage issues but we have taken care of all those things so now we are going back. The main area is going to be north on Rt. 83 from Kinzel Road to Detroit Road on the west side. There are also some little pieces in other areas that we found that were not done yet that we wanted to include in the 2016 Program, but Rt. 83 was the biggest portion because it is such a long distance and if we have to assess it, we want to keep that in mind because that still goes toward the budget even though it will be paid back over time.

Mr. Schneider noted that Rt. 83 is a little over 5,000 linear feet of sidewalk. He then listed the other areas where sidewalks are to be installed: A portion on Rt. 83 from Hannamar Drive north to Wyndemere Way, the corner lot of Falcon Crest and Rt. 83, the property almost on the corner of Mills Road and Nagel Road on the north side of Mills, a section along Jaycox Road where Highland Park Subdivision comes out on Jaycox, the corner of Highland Park and Stoney Ridge Road, and two other parcels right where Long Road comes out on Stoney Ridge and that would enable kids from Highland Park to access the sidewalks on Long Road and walk to the new Middle School. Other areas include: Colorado Road right across from Bridgepoint as you are going to enter Northgate, two areas on Jaycox Road right by St. Maron Blvd. on the west side of the road, a couple areas on the west side of Jaycox Road from Mills Road north to where Summer Hill comes out. Mr. Schneider stated that it is a total of 6,704 ft. of sidewalks that we would like to put in this year and that is the most that we have ever done.

Mr. Butkowski stated that last year there was a discussion about the bridge getting over French Creek on Rt. 83, right around Mrs. Wolfe's property. Mayor Jensen said we will have that bridge in. They have to do one more elevation on that but we are really just waiting for Mrs. Wolfe to allow us on the property to get the elevations and since she said this week that she would, we can get on that right away.

Mr. Urban said that he gets a lot of people in the 4<sup>th</sup> Ward asking for sidewalks to be connected to Westlake and this should be kept in mind for future years. It is probably in conjunction with the ditch enclosures on Schwartz Road. Mayor Jensen stated that is going to be a discussion in the next couple

weeks with the storm water utility because that is the biggest thing holding up sidewalks. We hope to be able to get that storm water utility and then we can start enclosing ditches with that fund. That is one of the main things that we want to do the first year and then those residents can put their sidewalks in. Mr. Urban said that he keeps telling people we have to enclose the ditches before we put sidewalks in because there is no sense in putting in sidewalks and then tearing them up for the ditches.

Mr. McBride asked if the sidewalks on Rt. 83 would be pushed back to the edge of the right of way and Mayor Jensen responded that we are trying to line up the sidewalks on the west side with what is already there. Right now we are trying to keep it where it is consistent; if there was a major expansion of Rt. 83, most of that would have to be moved.

Mr. McBride asked if we are going to put bridges on both side of Rt. 83 and Mayor Jensen said that we are doing one side initially so that means people can cross the road and get to at least one side that would take them all the way from one end to the other. This next year we are going to have Mr. Schneider plot out the Sidewalk Program and each Ward will have a certain section that we are going to try to complete. But ditches are the biggest obstructions now to connecting different things.

Mr. McBride stated that at some point we have to really look at Detroit Road, probably on the south side because there are more obstructions on the north side. Mr. Butkowski said that was going to be one of his future discussions, trying to go all the way down Detroit Road from Case Road all the way in. The Mayor said that we are going to try to finish connecting that one, and then we are going to look at going east to Westlake. We are probably going to need to widen Detroit Road. We can go to three lanes, which is the maximum, but at that time we are going to try to put in a bike trail right along with the road.

Mrs. Holtzmeier asked if the three properties on Stoney Ridge that are going to be connected to Long Road to get access to the Middle School would be eligible for "Safe Routes to School" assistance. Ms. Fechter stated that she and Service Director Mike Farmer are currently working on the plan; you have to have a plan in place before receiving any assistance. It is four years before you receive the money and you are not allowed to do any work before that. So in a lot of these cases, especially with the new Middle School, we need the sidewalks now so unfortunately we cannot apply in a timely manner to get those funds but they have other monies available for educational pieces for the school such as bike safety, etc. She said that the more information she can get in the hands of the school will help the children even more.

Mr. Butkowski stated, so it is a good plan that we have in place for 2016 and then there are also things noted for 2017; over 6,000 linear ft. of sidewalks is a big undertaking. Mayor Jensen said it has been a huge help to have Mr. Schneider oversee the Sidewalk Program and he really does do a good job following up.

### **Placement of Waste Containers**

Mr. Butkowski stated that the discussion has come up about people placing garbage cans in the proper areas, not cleaning up after themselves, personal responsibility issues more than anything else so the discussion was, do we need to tighten up the ordinance or maybe add some things to it to try to help quell some of these issues.

Ms. Berges said that there have been some complaints about the unsightliness of waste containers being left out in people's driveways. Most of the Homeowners Associations have rules that say the residents cannot put their trash containers out before 6:00 P.M. the night before garbage pickup and also that they are supposed to put the containers either in their garages or somewhere where they cannot be seen from the street. She did some research about what other cities do and there are a number that have restrictions, not only on the hours but also about where you need to store the containers and usually it is just out of sight. If you drive through a number of our neighborhoods you will see the containers out there where people tend to leave them out all the time.

Mr. Farmer said that the issue for the Service Dept. is that people put their trash cans on the street and this is especially a problem in the winter when they are plowing streets. Mayor Jensen stated that when you look at these pictures that Ms. Berges gave us, you see it is more of a problem than we realize; it does look unsightly. Sometimes people cannot get the containers inside their garages because of their size, but we need to come up with a way of where they can put them so they are not sitting out. Mr. McBride stated that putting them on the side of the garage is not an answer, because your neighbors can see them, so basically, if the containers are outside they need to be 100% shielded.

Mr. Urban asked Ms. Berges if her research showed that other cities addressed this eyesore or if their ordinance was pretty consistent with what ours already is. Ms. Berges said that three of the four say that the containers need to be stored out of sight. Mr. Urban noted that it seems that our ordinance needs to cover three things: when the containers should be placed out (and he believed our ordinance already covers that), where they need to be stored, and when you place them, where do you place them.

Mr. Schneider stated that we do have two Sections in the Codified Ordinances in regard to sidewalk obstructions (660.10) and placing obstructions in the street (412.01), so we do have it covered; it is just enforcing it. Ms. Berges asked if we need to reference those two sections in this ordinance and Mayor Jensen answered that he thought that we could probably just add the things that we need to the ordinance. Mr. Gasior said he thought that we can cover those three areas mentioned by Mr. Urban if they are not already covered. Mr. Urban said, yes, cleaning up the ordinance to the extent that it is needed and then somehow educating the residents. Mr. Butkowski suggested putting the information in the monthly water bill or in the newsletter. Mayor Jensen said that we could put it in the newsletter and give the highlights of what has changed.

### **Adjourn**

Mr. Butkowski adjourned the meeting at 7:26 P.M.

Transcribed by Gail Hayden, Assistance Clerk of Council