

**MONDAY, JANUARY 4, 2016 OATHS OF OFFICE
FOR AT LARGE MEMBERS OF CITY COUNCIL
AND OFFICER PROMOTIONS IN THE FIRE DEPARTMENT**

At 7:00 P.M., Daniel P. Stringer, Esq., Mayor's Court Magistrate, administered the Oath of Office to Council at Large Members Brian C. Fischer, Tammy S. Holtzmeier and Craig L. Witherspoon.

7:10 P.M. Mayor Bryan Jensen and past Mayor, James Smith, presented Timothy Golay, retired Assistant Chief of the Fire Department, with a Proclamation for his exemplary service to and for the City of Avon. The Proclamation is on file in the office of the Mayor.

At 7:20 P.M. Daniel P. Stringer, Esq., administered the Oath of Office to Michael Emling, promoted to Assistant Chief of the Fire Department, Michael Panehal, promoted to Captain of the Fire Department, and to Joseph Reising, promoted to Lieutenant of the Fire Department.

After the Oaths of Office were taken by members of Council at Large and the officers in the Fire Department, photographs were taken and the new officials were congratulated.

**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL
OF THE CITY OF AVON, OHIO, HELD MONDAY, JANUARY 4, 2016
IN THE COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING
AT 7:30 P.M.**

Clerk of Council, Ellen Young, called the meeting to order.

PRESENT

Council Members: 1st Ward – Bob Butkowski; 2nd Ward – Dennis McBride; 3rd Ward – Mary Berges; 4th Ward – Daniel Urban; Council-at-Large – Brian Fischer; Council-at-Large – Tammy Holtzmeier; Council-at-Large – Craig Witherspoon; Mayor – Bryan Jensen; Law Director – John Gasior; Finance Director – William Logan; Service Director – Michael Farmer; Parks Director – Diane Corrao; Planning and Economic Development Coordinator – Pam Fechter; City Engineer, Ryan Cummins; Clerk of Council – Ellen Young

ELECTION OF PRESIDENT OF COUNCIL

Ms. Young explained that a majority vote of Council as a Whole for a Councilor At Large, Mr. Fischer, Mrs. Holtzmeier or Mr. Witherspoon, is required to determine the President of Council for the 2016 through 2019 term. Any member of Council may make a nomination and no second

is required. Ms. Young opened the floor for nominations for President of Council and Mr. McBride nominated Mr. Witherspoon. Ms. Young asked if there were any other nominations and there were none. Hearing no other nominations, Ms. Young declared Mr. Witherspoon Council President and he led the Pledge of Allegiance.

ELECTION OF COUNCIL PRESIDENT PRO TEM

Mr. Witherspoon stated that a majority vote of Council as a Whole is required to elect a Council President Pro Tem to serve as Chair of a Council meeting in the absence of the Council President. Any member of Council may serve as Council President Pro Tem. Mr. Witherspoon opened the floor for nominations.

Mr. Butkowski nominated Mr. Urban and Mrs. Holtzmeier nominated Mr. McBride. Mr. McBride stated that he thought this vote was not necessary since, on Thursday, January 2, 2014, Mr. Urban was elected by Council to serve as Council President Pro Tem. As Mr. Urban is currently serving a four year term, which does not expire until December 31, 2017, he would remain Council President Pro Tem. Ms. Young apologized for the error in placing the President Pro Tem election on the agenda and concurred with Mr. McBride. Mr. Urban continued in the office of Ward 4 Councilman and as Council President Pro Tem.

MAYORAL REAPPOINTMENT OF MARK LADEGAARD TO THE BOARD OF ZONING AND BUILDING APPEALS

Per Charter Article VII, Section 1(a), Board of Zoning and Building Appeals, this five year appointment requires the concurrence of two-thirds (5 of 7) of the membership of the legislative authority.

Mayor Jensen stated that Mr. Ladegaard has done a great job, adding a lot of professionalism to the Board and has accepted his request to serve for another five years.

A motion was made by Mr. McBride and seconded by Mr. Urban to concur with the Mayor's reappointment of Mark Ladegaard to the Board of Zoning and Building Appeals for a five year term from January 1, 2016 to December 31, 2020, and the vote was: Ms. Berges, "yes"; Mr. Butkowski, "yes"; Mr. Fischer, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Urban, "yes"; Mr. Witherspoon, "yes".

The vote was 7 for and 0 against and the Chairman declared the motion passed.

MAYORAL REAPPOINTMENT OF CAROLYN WITHERSPOON TO THE PLANNING COMMISSION

Due to a possible conflict of interest, Mr. Witherspoon asked Mr. Urban to assume his role as Council President Pro Tem for Council's consideration of this reappointment to Planning Commission.

Per Charter Article VII, Section 2(a), Planning Commission, this six year appointment requires the concurrence of two-thirds (5 of 7) of the membership of the legislative authority.

Mayor Jensen stated that he has worked with Mrs. Witherspoon for several years, respects her efforts and she has accepted his request to continue serving on Planning Commission for another six years.

A motion was made by Mrs. Holtzmeier and seconded by Ms. Berges to concur with the Mayor's reappointment of Carolyn Witherspoon to serve as a member of the Planning Commission for a six year term from January 1, 2016 to December 31, 2021, and the vote was: Mr. Butkowski, "yes"; Mr. Fischer, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Urban, "yes"; Ms. Berges, "yes"; Mr. Witherspoon, "abstain".

The vote was 6 for and 1 abstention and the Chairman Pro Tem declared the motion passed.

MAYORAL REAPPOINTMENT OF ELSE ROLLAND TO THE PARKS AND RECREATION COMMISSION

Per Charter Article VII, Section 3, this five year appointment requires the concurrence of two-thirds (5 of 7) of the membership of the legislative authority.

Mayor Jensen stated that you will not find a more dedicated person, Mrs. Rolland serves with gusto and he recommends her reappointment.

A motion was made by Mr. Urban and seconded by Mr. Butkowski to concur with the Mayor's reappointment of Else Rolland to the Parks and Recreation Commission for a five year term from January 1, 2016 to December 31, 2020, and the vote was: Mr. Fischer, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Urban, "yes"; Ms. Berges, "yes"; Mr. Butkowski, "yes"; Mr. Witherspoon, "yes".

The vote was 7 for and 0 against and the Chairman declared the motion passed.

MAYORAL APPOINTMENT OF LEE BELARDO TO THE PARKS AND RECREATION COMMISSION TO FILL AN UNEXPIRED TERM (JANUARY 1, 2014 TO DECEMBER 31, 2018)

Per Charter Article VII, Section 3, this appointment to fill an unexpired term on the Parks and Recreation Commission requires the concurrence of two-thirds (5 of 7) of the membership of the legislative authority.

A motion was made by Mr. McBride and seconded by Mr. Urban to concur with the Mayor's reappointment of Lee Belardo to the Parks and Recreation Commission to fill an unexpired five year term from January 1, 2014 to December 31, 2018, and the vote was: Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Urban, "yes"; Ms. Berges, "yes"; Mr. Butkowski, "yes"; Mr. Fischer, "yes"; Mr. Witherspoon, "yes".

The vote was 7 for and 0 against and the Chairman declared the motion passed.

MAYORAL APPOINTMENT OF CLINT GAULT TO THE LANDMARK PRESERVATION COMMISSION

Per Charter Article XIV, Section 1(a), Landmark Preservation Commission, Section 1(a), this four year reappointment requires the concurrence of a majority (4 of 7) of the membership of the legislative authority.

Mayor Jensen stated that Mr. Gault has been active in other areas of the community and has brought energy and excitement to this Commission and is a great addition.

A motion was made by Mrs. Holtzmeier and seconded by Mr. Urban to concur with the Mayor's reappointment of Clint Gault to the Landmark Preservation Commission for a four year term, from January 1, 2016 to December 31, 2019, and the vote was: Mr. McBride, "yes"; Mr. Urban, "yes"; Ms. Berges, "yes"; Mr. Butkowski, "yes"; Mr. Fischer, "yes"; Mrs. Holtzmeier, "yes"; Mr. Witherspoon, "yes".

The vote was 7 for and 0 against and the Chairman declared the motion passed.

APPOINTMENT OF COMMITTEE OF COUNCIL CHAIRS AND MEMBERS

Council President Witherspoon stated that he would contact Council members individually and would announce his selections for Council Committee Chairs and members for a four year term, or for the length of their term in office, at a future meeting of Council.

APPOINTMENT OF REPRESENTATIVES TO BOARDS AND COMMISSIONS

Council President Witherspoon stated that he would announce his selections for Council representatives to serve on various boards and commissions for four year terms, or for the length of their term in office, at a future meeting of Council.

1. The ADA (Americans with Disabilities Act) Review Board –
2. The French Creek Development Association –
3. The Lorain County Community Alliance –
4. The Lorain County Office on Aging –
5. The Senior Citizens' Advisory Commission –
6. The Parks and Recreation Commission –
7. The Planning Commission –

Mrs. Holtzmeier recalled that the Senior Citizens' Advisory Commission no longer existed, having been repealed some months ago. Mr. McBride stated that there was still a viable Senior Citizens board and the issue was to be resolved. (Ms. Young sent a memo to Council on January 6, 2016, explaining that, while the Avon Senior Citizens' Advisory Commission was repealed, there is Avon Seniors Inc., which is a not-for-profit organization and which requires a member of Council to serve on their board.)

Mayor Jensen stated, regarding Lee Belardo's appointment to the Parks and Recreation Commission, when the position on the Parks and Recreation Commission became available, Mr. Belardo had voiced his desire to remain active within the community and Mayor Jensen thought of him. He appreciated Mr. Belardo's contribution while he was on Council and while he certainly welcomed Mr. Fischer as a member of Council, he thought the addition of Mr. Belardo to the Parks and Recreation Commission would be a good fit. He understood Council had already voted to concur with that appointment, but still wanted to offer his explanation and support.

ADJOURN

A motion was made by Mr. McBride and seconded by Mr. Fischer to adjourn the Organizational Meeting of Council, and the vote was: Mr. Urban, "yes"; Ms. Berges, "yes"; Mr. Butkowski, "yes"; Mr. Fischer, "yes"; Mrs. Holtzmeier, "yes"; Mr. McBride, "yes"; Mr. Witherspoon, "yes".

The vote was 7 for and 0 against and the Chairman declared the motion passed.